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CWU Faculty Senate Executive Committee Minutes - 04/18/1979

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MINUTES

Faculty Senate Executive Committee
April 18, 1979

The meeting was called to order at 3:10 p.m. by the chairman, Frank Carlson, in Bouillon 207. All members of the committee were present. Others participating in the meeting included President Garrity, Vice-President Harrington, Vice-President Jones, Dean Guy--all representing the Administration; Walter Emken and Carlos Martin from the Academic Affairs Committee; Victor Marx and Robert Mitchell from the Budget Committee; Ken Harsha from the Code Committee; Mike Lopez and Joe Schomer from the Curriculum Committee; Lillian Canzler from the Personnel Committee.

The purpose of the meeting was to discuss with the administration current developments and plans in the several areas with which the Senate and administration are both concerned.

President Garrity reported on the present status of the budget in the legislature, and the discussion then focused on salary policy. The President indicated his support for a statewide salary schedule. Some code changes would be needed for such a schedule to be implemented here. Moreover, the salary monies for next year would not be distributed according to that schedule. The President stated that our immediate need is to make a pragmatic judgment about salary distribution. He feels that we do not have to develop a salary policy right now.

Mr. Harsha reported that the Code Committee plans to recommend some Code changes to the Senate. The word "election," pertaining to department chairmen, would be changed to "selection"; and most of the present wording in the section on choice of department chairmen would be retained. Also, it would be possible for a chairman to be away from his post for up to two years without having to resign. Mr. Harsha indicated that the Code and Budget Committees had not yet been able to agree on a salary policy for summer teaching. Perhaps the Code should be revised to specify that a full-time summer faculty member would receive a minimum of two-ninths of his academic year salary. Mr. Mitchell objected that under this plan fewer persons could teach in summer.

Mr. Harrington stated that faculty should receive nine checks instead of ten, in order to be in strict accord with the law, as he understands it. Mr. Garrity remarked that matters such as frequency of salary payment should not be in the Code: Only statements of fundamental academic policy should be in the Code. He then proposed that the Code be totally revised as regards organization and content. Much that is in it should be in a faculty handbook instead. He would like a single person to produce a draft of a revised Code; and he hopes this idea will be discussed by the Code Committee and perhaps by the Executive Committee, too. In his opinion, the Code should contain principles pertaining to grievance, discipline, lay-off, and professional ethics. It should not be an operational document, constantly being changed.

Mr. Marx suggested that someone be given released time to re-write the Code.

Mr. Carlson expressed some reservations about changing the Code greatly since much of the present Code was intended to provide guidelines and constraints for the administration in its relationship with the faculty.

Mr Harrington announced the current status of the dean search committees. The Professional Studies Committee has already met. The Arts and Humanities Committee has a chairman, Dean Martin, and will meet soon. The positions are to be advertised for 60 days, and applicants will be sought both internally and externally.

Curriculum matters were then discussed. Mr. Harrington indicated that courses not offered in two years would not be listed in the catalog any longer. They would be "banked," in that they could be offered in the future without having to be re-approved in the regular curriculum channels.

President Garrity explained what he meant by his decision to have a "moratorium on the catalog." There would be a review of policy information given to students, asking why some provisions are included. Possibly misleading passages would be changed. Program descriptions of all majors would be made intelligible. In general, the catalog would be made suitable for its intended readers, the students.

Mr. Mitchell then discussed the expediting of minor curricular changes, such as course numbering; and the President agreed that such changes should be expedited.

Mr. Guy announced that student health services are being reduced for budgetary reasons.

President Garrity, at the conclusion of the meeting, summarized some of his current observations: (1) He feels that graduate enrollment is dropping too much. To remedy this, we need Master's Degree programs that will prepare people to "do something professionally." Such programs have been successful elsewhere. (2) Weak programs possibly should be eliminated. (To this suggestion someone objected that it is unclear what "strength" is. The President replied that that is a matter of "conventional wisdom.") Moreover, we should "add strength to strength." (3) We need good relations with the community colleges. (4) We need good programs for students in the first two years, not just for upper-level students. (5) We should formulate strategy for dealing with external problems instead of perpetuating internal conflicts.

The meeting with non-Executive Committee members adjourned at 5:05 p.m.; but the executive Committee remained in session briefly to consider a search committee for the post of Assistant Vice-President for Off-Campus Programs.

The Executive Committee meeting adjourned at 5:10 p.m.

MINUTES

Faculty Senate Executive Committee
March 28, 1979

The meeting was called to order at 3:10 p.m. by the chairman, Frank Carlson, in the Senate office. All members of the committee were present.

Mr. Carlson gave a brief report on the current status of the budget in the legislature.

It was decided that the next Senate meeting will be held on April 11 instead of April 4, as announced earlier.

Mr. Carlson showed the committee a letter from Ray Smith and Jay Bachrach, asking that the Humanities Program and the Religious Studies Program be involved in the screening process for a new Dean of Arts and Humanities. It was decided that the request has merit. Although the Executive Committee does not recommend that representatives of the two programs be members of the Search Committee, it does recommend that the programs give to the Search Committee their views concerning specifications for the position, and that, when the Search Committee interviews a candidate, representatives of the programs should participate in the interview.

Mr. Carlson announced a vacancy on the Teacher Education Council. It was decided that someone be named to the position later this spring, and that he should assume office next fall.

Bob Jacobs has indicated to the Executive Committee that the University Curriculum Committee needs a new member to fill the remainder of a three-year term that has become vacant. Mr. Carlson will contact some prospects.

Jerry Jones has asked the Executive Committee to give him names of faculty members for search committees for a Dean of Admissions and Records and for a Director of Information. Six names will be suggested for each committee, and three of each group of six will be appointed.

There was discussion of the Search Committee for Distinguished Professorships. Six faculty members will be contacted and asked to serve on that committee.

The meeting adjourned at 4:10 p.m.

MINUTES

Faculty Senate Executive Committee
March 14, 1979

The meeting was called to order at 3:10 p.m. by the chairman, Frank Carlson, in the Senate office. All members of the committee were present except Mr. Tolman.

Mr. Carlson announced that the Executive Committee has been asked by the administration to suggest two faculty members for a search committee for an Alumni Director. It was decided that they should come from departments with an active involvement in alumni affairs.

The Executive Committee discussed the administration's request to propose four faculty members for a search committee for EOP staff positions and some names were considered. Two of the four will be appointed to the search committee.

Mr. Carlson mentioned that faculty members are needed for academic advising of students who are on probation.

There was considerable discussion of the Arts and Humanities Deanship search committee matter. The Executive Committee is awaiting a letter from Vice President Harrington requesting that such a committee be set up. Once his letter has been received, Mr. Carlson will contact the chairmen in the School of Arts and Humanities to obtain members for the search committee. Each department will have at least one representative; and the larger departments, two. The problem of representation of a member of the School who is not a member of a department was not fully resolved.

The Executive Committee next discussed the formation of a screening committee for Distinguished Professorships, one member of which is to be appointed from each School. Lists of possible nominees were compiled, and they will be contacted at the beginning of Spring Quarter.

The Executive Committee decided that vacancies on Senate committees will be filled during Spring Quarter.

Mr. Carlson announced that Bill Benson may come to the April 4th Senate meeting to discuss the Senate Curriculum Committee's recommendations concerning "special courses." He also announced that descriptions of campus committees are being received, that he has sent a letter to Dean Ball re joint appointments in the School of Business and Economics and that he has communicated with Dr. Carlton re Senate concurrence with the Academic Affairs Committee's statement about a proposed School of Education at CWU.

The meeting adjourned at 4:30 p.m.